



LAKE MOHAVE RANCHOS

FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611
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AGENDA AND NOTICE OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District will meet in regular session on **02/26/2018** at **11:00 a.m.** The meeting will be held at **The Meadview Civic Center, 247 E. Meadview Blvd, Meadview, AZ.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL OF BOARD MEMBERS.**
3. **PLEDGE OF ALLEGIANCE.**
4. **APPROVAL OF MINUTES – CONSENT AGENDA** *(The following items listed below are being placed as a Consent Agenda.)*
 - a. Executive Session 12/18/2017
 - b. Regular Session 01/29/2018
 - c. Executive Session 01/29/2018
5. **REPORTS.**
 - a. January 2018 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
 - b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
6. **REGULAR BUSINESS.**
 - a. Discussion regarding: LMRFD 2018 Levy Limit Abstracts. (Buldra)
 - b. Discussion and possible action regarding: Template design approval for Board use and Chief use for annual performance reviews. (Kiffer)
 - c. Discussion and possible action regarding: Fire Chief annual performance review date; anniversary date, fiscal year, contract date, calendar year. (Cass)
 - d. Discussion and possible action regarding: Exterior work St. 41/Administration; cost estimates; work requested and/or to be performed. (Terrill)
 - e. Discussion and possible action regarding: Ride Along Contract with Mohave Community College. (Administration)
 - f. Discussion and possible action regarding: Annexation of Section 23; Township 30 North; Range 17 West; Unit 4; Lot 1124; Parcel 34306016; Address: 825 West Crescent Drive Meadview, AZ 86444; Owner: Atanas Petrov; Resolution #2018-001. (Administration)
 - g. Discussion and possible action regarding: Alternative Funding Committee. Items; research documents/material; members of committee; resignation correspondence re: Kiffer from Alternative Funding Committee; acceptance of Kiffer resignation from Alternative Funding Committee. (Bower/Kiffer/Administration)
 - h. Discussion and possible action regarding: Research performed by E. Bower regarding LMRFD personnel wages; Meadview (St. 43) estimated staffing & wages from research; cost analysis breakdown; personnel & staffing for LMRFD. (Kiffer)

- i. Discussion and possible action regarding: Tax override Attorney; letter of condemnation; possible credit. (Karash)
- j. Discussion: Local PSPRS Board Meeting notifications. (Karash)

7. EXECUTIVE SESSION – CONSENT AGENDA *(The following items listed below are placed on a Consent Agenda).*

1. *Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:*
 - a. Discussion and possible action regarding: Review of draft Administration Staff Office Policy; Hour of Operation. (Kiffer/Whittington)
 - b. Discussion and possible action regarding: Review of draft Administration Staff Office Policy; Vacation; accrual of hours; usage and limitations. (Kiffer/Whittington)
 - c. Discussion and possible action regarding: Review of draft Suppression Staff Policy; Vacation; accrual of hours; usage and limitations. (Kiffer/Whittington)
 - d. Discussion and possible action regarding: Review of draft Administration Staff Policy and Suppression Staff Policy; Sick; accrual of hours; usage and limitations; Prop 206; review of current sick policy for LMRFD Personnel. (Administration/Whittington)
2. *Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matter, A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:*
 - a. Discussion and possible action regarding: Personnel Matter re: Administrative Assistant Karen Jackson; work log; hours; wages. (Terrill /Administration)
 - b. Discussion and possible action regarding: Receptionist work log. (Terrill)
 - c. Discussion and possible action regarding: Personnel Matter re: Fire Chief response to Board Member Kiffer; Board Member Kiffer response to Fire Chief. (Administration)
 - d. Discussion and possible action regarding: Personnel Matter re: Correspondence re: Chief DeMaio; letter of complaint; public apology. (Kiffer)
 - e. Discussion and possible action regarding: Fire Chief Annual Performance Review. (Kiffer/Administration/Whittington)
 - f. Discussion and possible action regarding: Review of Fire Chief's Contract/Review of Fire Chief's Interim Contract. (Kiffer/Administration/Whittington)

8. EXECUTIVE BUSINESS.

- a. Discussion and possible action regarding: Administration Staff Office Policy; Hours of Operation. (Board)
- b. Discussion and possible action regarding: Administration Staff Office Policy; Vacation. (Board)
- c. Discussion and possible action regarding: Suppression Staff Policy; Vacation. (Board)
- d. Discussion and possible action regarding: Administration Staff Policy; Sick and Suppression Staff Policy; Sick. (Board)
- e. Discussion and possible action regarding: Administrative Assistant work log; hours; wages. (Board)
- f. Discussion and possible action regarding: Receptionist work log. (Board)
- g. Discussion and possible action regarding: Fire Chief response re: Board Member Kiffer; Board Member Kiffer response re: Fire Chief. (Board)
- h. Discussion and possible action regarding: Correspondence re: Chief DeMaio; letter of complaint; public apology. (Board)
- i. Discussion and possible action regarding: Fire Chief Annual Performance Review. (Board)
- j. Discussion and possible action regarding: Fire Chief's Contract and/or Fire Chief's Interim Contract. (Board)

9. CALL TO THE PUBLIC & CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

10. CONSIDERATION OF FUTURE AGENDA ITEMS.

- ❖ Any items that are tabled/postponed will automatically carry forward onto next month's Regular Meeting Agenda; unless specified otherwise.

11. NEXT REGULAR BOARD MEETING DATE & LOCATION.

- ❖ March 26, 2018 – Dolan Springs Chamber of Commerce, Dolan Springs, AZ – 1:30 p.m.

12. ADJOURNMENT.

AGENDA prepared by: Karen Jackson

Date: 02/14/2018

AGENDA SIGNED/POSTED BY: _____

Date/Time Posted: _____

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)

St. 43 (30250 Stillwater Meadview, AZ)

Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)

LMRFD Website (www.lmrfd.org)